

Active Life (senior) Center Supervisor

Job Summary: LifeSpan is dedicated to enhancing the lives of seniors in our community through comprehensive care, engaging activities, and supportive services. We are seeking a compassionate and experienced Senior Center Supervisor to lead our team and ensure the highest quality of life for our participants. Participants are healthy, active 60+.

Responsibilities:

- Oversee the daily operations of the active life center, ensuring a safe and welcoming environment for all participants.
- Develop and implement programs and activities that cater to the needs and interests of the senior participants.
- Manage and supervise small staff/volunteers, providing feedback and resolving conflicts.
- Ensure compliance with all local, state, and federal regulations pertaining to senior care.
- Maintain a clean and comfortable environment for the participants.
- Organize outreach programs to attract new participants.
- Monitor the center's budget and resources effectively.
- Ensure that the center's staff receive adequate training and professional development opportunities.

Qualifications:

- Associate degree in social work, Gerontology, or a related field (bachelor's degree preferred).
- Minimum of 2 years of experience in a supervisory role within a senior care facility.
- Strong leadership, organizational and communication skills.
- Passion for working with the senior population.
- Ability to handle multiple tasks and prioritize effectively.

Job Type: Full-time

Pay: \$17.67 - \$19.30 per hour

Expected hours: 40 per week

Benefits:

- 401(k)

- 401(k) matching
- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- Monday to Friday
- No weekends

Work Location: In person
540 Penn Lincoln Drive
Imperial, PA 15126